

Group Leader, Industrial

CHARLOTTE L. BOSWELL

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OBJECTIVE

To serve as a group leader in a chemical, cosmetic, or pharmaceutical firm and advance to a production executive post.

EXPERIENCE

GROUP LEADER, **Brandon-Bern Pharmaceuticals, Inc.**, Whiting, N.Y. (1988-present)

Developed and supervised production-line group of 40 employees in packaging department. Planned operation under direction of production vice president. Recruited and trained group, which included two registered pharmacists and one mechanical engineer. Prepared all budgets, production schedules, and analysis specification checksheets. Promoted for merit from assistant group leader in container and applicator department.

SUMMER INTERN, **Trenzig Chemical Company** (a subsidiary of Brandon-Bern Pharmaceuti-cals, Inc.), Morristown, N.J. (Summer 1987)

Rotated as acting assistant group leader to each of the product areas of Trenzig Chemical. Spent half time in each cycle as line worker and half time as staff assistant to group leader. Earned full-time position with Brandon-Bern after graduation from Seton Hall University.

EDUCATION

BACHELOR OF SCIENCE, **W. Paul Stillman School of Business, Seton Hall University** (June 1988)

Major: Management (Industrial) with strong background in chemistry and mathematics. President of Seton Hall chapter, Society for Advancement of Management. Earned all living expenses and one-half of tuition as freelance typist.

HONORS

Wrote prize-winning essay in college that earned summer intern appointment at Trenzig Chemical Company.

REFERENCES

References covering both education and experience will be furnished on request.